

The following information regarding the Cayuga/Seneca Community Action Agency's Head Start program is made public annually in accordance with Sec. 644 of the Head Start Act. What follows is a summary of Head Start program year 2010-2011.

**Sec. 644 (2)**

**(A) The total amount of public and private funds received and the amount from each source.**

**02CH1135-45**

| <u>Revenue</u>                          | <u>Actual</u>  |
|---|----------------|
| Health and Human Service                | 2,535,310      |
| NYS Department of Health                | 119,681        |
| Port Byron Central School District      | 22,040         |
| Moravia Central School District         | 15,218         |
| Jordan Elbridge Central School District | 10,377         |
| Auburn Enlarged City School District    | 179,632        |
| Contributions                           | 1,247          |
| Inkind Donations                        | <u>405,314</u> |
| Total Revenue                           | 3,288,819      |

**02SH1135-01**

| <u>Revenue</u>           | <u>Actual</u> |
|--------------------------|---------------|
| Health and Human Service | 977,462       |
| Inkind Donations         | <u>31,079</u> |
| Total Revenue            | 1,008,541     |

**(B) An explanation of budgetary expenditures and proposed budget for the fiscal year.**

**02CH1135-45**

| <u>Expense</u>               | <u>Approved Budget</u> | <u>Actual</u>  | <u>Balance</u> |
|------------------------------|------------------------|----------------|----------------|
| Personnel                    | 1,347,493              | 1,302,650      | 44,843         |
| Fringe                       | 433,567                | 425,918        | 7,649          |
| Travel                       | 4,000                  | 0              | 4,000          |
| Equipment                    | 0                      | 5,984          | (5,984)        |
| Supplies                     |                        |                |                |
| HHS                          | 24,424                 | 91,853         | (67,429)       |
| USDA                         | 119,681                | 119,681        | 0              |
| Contractual                  | 462,117                | 444,957        | 17,160         |
| Other                        | 235,534                | 235,773        | 0              |
| Training and Technical Asst. | 28,175                 | 28,175         | 0              |
| Grantee Share                | <u>633,828</u>         | <u>633,828</u> | <u>(239)</u>   |
| Total Expenditures           | 3,288,819              | 3,288,819      | 0              |

Excess Revenues over Expenditures 0

**02SH1135-01**

| <u>Expense</u>                    | <u>Approved Budget</u> | <u>Actual</u> | <u>Balance</u> |
|-----------------------------------|------------------------|---------------|----------------|
| Personnel                         | 395,005                | 346,145       | 48,860         |
| Fringe                            | 118,502                | 79,295        | 39,207         |
| Travel                            | 9,000                  | 14,361        | (5,361)        |
| Equipment                         | 212,000                | 228,861       | (16,861)       |
| Supplies                          | 125,390                | 122,867       | 2,523          |
| Contractual                       | 94,084                 | 33,081        | 61,003         |
| Other                             | 159,339                | 152,852       | 6,487          |
| Grantee Share                     | <u>31,079</u>          | <u>31,079</u> | <u>0</u>       |
| Total Expenditures                | 1,144 399              | 1,008 541     | 135,858        |
| Excess Revenues over Expenditures |                        | 0             |                |

**(C) Total number of children and families served, the average monthly enrollment, and the percentage of eligible children served.**

- Four hundred forty (440) children and their families received Head Start services in the 2010-2011 program year.
- The average monthly enrollment in 2010-2011 was 100%.
- Ninety-one percent (91%) of children served were income eligible for the program based on the poverty guidelines, receiving SSI, Foster Care placement, homeless, or receiving TANF funds. Head Start regulations allow for up to 10% of children served to be from over income families.

**(D) The results of the most recent review by the Secretary and the financial audit.**

Cuddy & Ward, LLP completed the annual audit and issued an unqualified opinion on the financial statements for the period ending 7/31/11. There were no management findings.

**(E) The percentage of enrolled children that received medical and dental exams.**

100%

**(F) Information about parent involvement.**

An essential part of C/SCAA Head Start is the involvement of parents in the education of their children, program planning, and operating activities. Parents serve as members of Policy Council, attend Parent Committee meetings, and have a voice in decision-making for the program.

Parents are their children's first teachers. At C/SCAA Head Start, parent involvement is highly encouraged. Parents attend Parent/Teacher Conferences twice per year and have at least three home visits with their child's teacher. These

avenues afford parents the opportunity to receive and lend input into their child's individualized curriculum plan. Parents also support the schools efforts by conducting activities in their home with their children that are designed to enrich their child's educational experience. Each enrolled Head Start family also received three free books and parent activity guides throughout the program year in an effort to enhance the home learning environment and to encourage families to read to their children. Parent volunteers in the classroom and on field trips were also valuable ways in which parents stayed involved.

This year parents had the opportunity to also attend *Literacy is Key* workshops, Family Literacy Night, a Healthy Winter Fun Fair, Mrs. McPuppet, and various classroom and end-of-the-year activities.

All totaled, parents donated over 10,000 hours of their time to support the Head Start program.

### **(G) School Readiness Goal**

The school readiness goals of the Head Start program are based on sound child development principles and are aligned with the Head Start Child Development and Early Learning Framework, the NYS learning standards, the local school districts, and the Head Start curriculum.

### **LANGUAGE**

- Goal I: Children will comprehend increasingly complex and varied vocabulary.
- Goal II: Children will use an increasingly complex and varied spoken vocabulary to communicate needs and express ideas.

### **LITERACY**

- Goal I: Children will demonstrate the ability to communicate their ideas using written representation, symbols, and letters.
- Goal II: Children will show interest in shared and independent reading experiences.
- Goal III: Children will demonstrate awareness that language can be broken into words, syllables, and smaller pieces of sound.
- Goal IV: Children will demonstrate the names and sounds associated with letters.
- Goal V: Children will demonstrate word recognition skills.
- Goal VI: Children will demonstrate interest, awareness, and knowledge of books.

Goal VII: Children will demonstrate knowledge about authors and illustrators.

Goal VIII: Children will demonstrate the awareness and knowledge of print concepts.

### **COGNITION AND GENERAL KNOWLEDGE**

Goal I: Children will use multiple solutions to a question, task, or problem using a variety of methods.

Goal II: Children will demonstrate knowledge of concepts and facts related to the natural and physical world around them.

Goal III: Children will demonstrate an understanding of numbers and be able to use numbers to describe relationships and solve problems.

Goal IV: Children will demonstrate an understanding of shapes, their properties, and how objects are related to one another.

Goal V: Children will demonstrate knowledge of patterns, sequencing, and critical thinking skills necessary to predict and classify objects in a pattern.

Goal VI: Children will demonstrate the understanding of attributes and relative properties of objects as related to size, capacity, and area.

Goal VII: Children will use their understanding of technology to increase their learning.

### **PHYSICAL WELL-BEING AND MOTOR DEVELOPMENT**

Goal I: Children will possess and maintain age appropriate physical well-being.

Goal II: Children will demonstrate knowledge of and practice healthy and safe habits.

Goal III: Children will demonstrate coordination and control of large motor muscles.

Goal IV: Children will demonstrate eye-hand coordination and dexterity needed to manipulate objects.

Goal V: Children will use their senses to guide learning.

### **SOCIAL AND EMOTIONAL DEVELOPMENT**

Goal I: Children will demonstrate healthy relationships and interactions with adults and peers.

Goal II: Children will recognize themselves as unique individuals having their own abilities, characteristics, feelings, and interests.

Goal III: Children will demonstrate the ability to recognize and regulate emotions, impulses, and behavior in response to their needs, feeling, and events.

Goal IV: Children will demonstrate a healthy range of emotional expression and pro-social problem solving skills in social interactions.

### **APPROACHES TO LEARNING**

Goal I: Children will demonstrate curiosity, interest, and willingness in learning new things and having new experiences.

Goal II: Children will actively and confidently engage in play and a means of exploration and learning.

Goal III: Children will demonstrate the ability to begin and finish activities with persistence and attention.

Goal IV: Children will demonstrate an interest and engagement in group experiences.

### **CREATIVE ARTS**

Goal I: Children will express themselves by engaging in musical activities.

Goal II: Children will express themselves and represent what they know, think, feel, and believe through dance and creative movement.

Goal III: Children will express themselves and represent what they know, think, believe, and feel through visual arts.

Goal IV: Children will portray events, characters, and stories through dramatic play.

### **SOCIAL STUDIES KNOWLEDGE**

Goal I: Children will develop a basic awareness of self and will demonstrate an awareness of self within the context of family and community.

Goal II: Children will demonstrate an understanding of the relationship between people, places, and the environment in which they live.

Goal III: Children will demonstrate an understanding of roles, rights, and responsibilities.

Goal IV: Children will develop an understanding that events that happened in the past relate to themselves, family, and community.

**ENGLISH LANGUAGE DEVELOPMENT**

Goal I: Children will demonstrate the ability to comprehend the English language.

Goal II: Children will demonstrate the ability to speak the English language.

Goal III: Children will understand and respond to books, storytelling, and songs presented in the English language.